If you currently pay with:	You will now have to:
One-time electronic payments	After completing the one-time registration in your <u>Customer Self Service portal</u> , you will now make your one-time, online payments in the secure payments screen. Step-by-step instructions on how to do this are in the <u>Customer Self Service User's Guide</u> .
Automatic payments	You will first need to disable your automatic payments with Xpress Bill Pay to ensure a double payment is not taken from your bank or credit card account.
	After disabling your Xpress Bill Pay account for the city of Buckeye, you will need to complete the one-time registration in your <u>Customer Self Service portal</u> . You can then set up your new automatic payment in the portal's secure payments screen. Step-by-step instructions on how to do this are in the <u>Customer Self Service User's Guide</u> .
Electronic payments through customer's Bank Bill Pay	Please contact your bank directly for assistance with their Bill Pay feature. Helpful information to have on hand for ensuring your Bill Pay is set up correctly includes: • Your new account number • City of Buckeye address: 530 E. Monroe Ave. Buckeye, AZ 85326
Kiosk payments	You will need your new <u>account number</u> to process your kiosk payment.
In person, at the counter payments	You will need your new <u>account number</u> , which can be found on your bill, or one of our Customer Service Representatives will be happy to help you locate it.
Over the phone (IVR) payments	You will need your new <u>account number</u> to process your IVR payment.

You will need your new account number to process your

You will need your new <u>account number</u>, which is located on your remittance stub, to process your mailed in payment.

City of Buckeye address: 530 E. Monroe Ave. Buckeye,

drop box payment.

AZ 85326

Drop box payments

Mailed in

payments